



DMS International

**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)
FSC GROUP 874, CLASS R499**

**CONTRACT NUMBER:
GS-10F-0055X**

**PERIOD COVERED BY CONTRACT:
December 16, 2010 through December 15, 2015**

BUSINESS SIZE: Woman-Owned, Large Business

Data Management Services Inc. dba DMS International

804 Pershing Drive, Suite 204

Silver Spring, MD 20910

Phone: (301) 562-0999

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*™, a menu-driven database system. The Internet address for GSA *Advantage!*™ is <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the FAS Schedules button at <http://www.gsa.gov/fas>.



U.S. General Services Administration

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ORDERING INFORMATION

- 1a. Authorized Special Item Numbers (SINs): *Pricing begins on page 8*
Special Item No. 874-1/ 874-1RC Consulting Services
Special Item No. 874-4/ 874-4RC Training Services: Instructor Led Training, Web Based Training and Educational Courses, Course Development and Test Administration
- 1b. Description of all commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services. *Please see attached labor category descriptions.*
2. Maximum order: *\$1,000,000*
3. Minimum order: *\$100.00*
4. Geographic coverage (delivery area): *The 48 contiguous States and the District of Columbia, Alaska, Hawaii, Puerto Rico, and U.S. territories*
5. Point of production (city, county, and state or foreign country): *Not Applicable*
6. Discount from list prices or statement of net price: *Government prices are net*
7. Quantity discounts: *None*
8. Prompt payment terms: *0%--Net 30 days*
- 9a. Government purchase cards are accepted below the micropurchase threshold
- 9b. Government purchase cards are accepted above the micropurchase threshold
10. Foreign items (list items by country of origin): *Not Applicable*
- 11a. Time of delivery: *As negotiated between Contractor and Ordering Agency*
- 11b. Items available for expedited delivery: *Contact Contractor*
- 11c. Overnight and 2-day delivery: *Contact Contractor*
- 11d. Urgent Requirements: *Contact Contractor*
12. F.O.B. Point: *Destination*
- 13a. Ordering address:

*Data Management Services Inc., dba DMS International
804 Pershing Drive, Suite 204
Silver Spring, MD 20910*

- 13b. Ordering Procedures: *For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
14. Payment address:

*Data Management Services Inc., dba DMS International
804 Pershing Drive, Suite 204
Silver Spring, MD 20910*
15. Warranty provision: *Not Applicable*
16. Export packing charges: *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): *None*
18. Terms and conditions of rental, maintenance, and repair: *Not Applicable*
19. Terms and conditions of installation: *Not Applicable*
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: *Not Applicable*
- 20a. Terms and conditions for any other services: *Not Applicable*
21. List of service and distribution points: *Not Applicable*
22. List of participating dealers: *Not Applicable*
23. Preventive maintenance: *Not Applicable*
24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: *Not Applicable*
25. Data Universal Number System (DUNS) number: *933922171*
26. Data Management Services Inc., dba DMS International is registered in the Central Contractor Registration (CCR) database. *CAGE Code: 07YG9*

DATA MANAGEMENT SERVICES INC., DBA DMS INTERNATIONAL
LABOR CATEGORY DESCRIPTIONS

Senior Subject Matter Expert

MINIMUM/GENERAL EXPERIENCE: Ten years of related work experience.

FUNCTIONAL RESPONSIBILITY: Defines problems and analyzes and develops plans and requirements in the subject matter area for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and processes in related functions.

MINIMUM EDUCATION: Master's Degree in a relevant field.

Program Manager

MINIMUM/GENERAL EXPERIENCE: Eight years direct experience.

FUNCTIONAL RESPONSIBILITY: Has over responsibility for a major program and could be responsible for multiple contracts providing a variety of services to a diverse customer base. Accountable for all aspects of program performance. Works with senior leadership for the customer to plan and implement new programs and ensure quality products and services consistent with the terms of each agreement are provided in a timely manner. Works with customers to identify and resolve complex problems or contractual issues. Has responsibility for several projects simultaneously. Typically reports to a senior manager or corporate officer.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Subject Matter Expert

MINIMUM/GENERAL EXPERIENCE: Six years of related work experience.

FUNCTIONAL RESPONSIBILITY: Defines problems and analyzes and develops plans and requirements in the subject matter area for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and processes in related functions.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Project Manager

MINIMUM/GENERAL EXPERIENCE: Five years direct experience.

FUNCTIONAL RESPONSIBILITY: Manages and provides leadership to a project team to provide a wide range of services, and manages assigned projects within scope and budget. Responsible for all aspects of project performance (i.e. technical, contractual, administrative, financial, etc.). Typically reports to the Program Manager or other senior management.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Senior Business Consultant

MINIMUM/GENERAL EXPERIENCE: Five years of related work experience.

FUNCTIONAL RESPONSIBILITY: Provides support to subject matter experts, analysts and consultants by assisting them to gather information, display data or document results related to management studies or organizational improvement efforts.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Senior Systems Analyst

MINIMUM/GENERAL EXPERIENCE: Five years of related work experience.

FUNCTIONAL RESPONSIBILITY: Provides a variety of support including analyzing complex business processes and data processing requirements, and developing functional requirements documents and programming design specifications. Participates in the review of existing processing systems in order to suggest refinements, reduce operating time and improve present techniques.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Database Specialist

MINIMUM/GENERAL EXPERIENCE: Four years of related work experience.

FUNCTIONAL RESPONSIBILITY: Works with a team of analysts and/or consultants in accomplishing specific tasks in support of management, organizational and business improvement efforts. Performs database administration services and prepares required documentation, including both program-level and user-level documentation.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Senior Quality Assurance Specialist

MINIMUM/GENERAL EXPERIENCE: Four years of related work experience.

FUNCTIONAL RESPONSIBILITY: Reviews work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Program and/or Project Manager to ensure problem solution and customer satisfaction. Performs analysis and design of business methods, develops and implements quality standards, and ensures continuous improvement for ongoing projects.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Business Process Developer

MINIMUM/GENERAL EXPERIENCE: Four years of related work experience.

FUNCTIONAL RESPONSIBILITY: Participates in major business process reengineering assignments to support organizational improvement through implementation of new technology solutions or major restructuring initiatives. Evaluates analytically and systematically problems of workflow, organization, and planning and develops appropriate corrective action.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Quality Assurance Specialist

MINIMUM/GENERAL EXPERIENCE: Three years of related work experience.

FUNCTIONAL RESPONSIBILITY: Reviews work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Program and/or Project Manager to ensure problem solution and customer satisfaction. Performs analysis and design of business methods, develops and implements quality standards, and ensures continuous improvement for ongoing projects.

MINIMUM EDUCATION: Bachelor's Degree in a relevant field.

Senior Training Analyst/Instructor

MINIMUM/GENERAL EXPERIENCE: Three years of related work experience.

FUNCTIONAL RESPONSIBILITY: Provide on-the-job instruction for an educational program, demonstrate, explain, and instruct students in the use/maintenance of equipment, techniques, principles,

or instruction with training aids, devices, simulators or simulation. Conduct and evaluate training to include front-end analysis, design of training courses, development of training program content and material, and, classroom/laboratory instruction. Interprets technical information and translates it into practical language for training and instruction. Confers with technical staff members to interpret technical requirements and verify training and instructional material. Conducts classroom/laboratory instruction. Develops and validates, and implements instruments measuring student achievement of learning/training objectives.

MINIMUM EDUCATION: Bachelor's Degree in vocational teaching, instruction, or education

Training Analyst/Instructor

MINIMUM/GENERAL EXPERIENCE: Two years of related work experience.

FUNCTIONAL RESPONSIBILITY: Provide on-the-job instruction for an educational program, demonstrate, explain, and instruct students in the use/maintenance of equipment, techniques, principles, or instruction with training aids, devices, simulators or simulation. Conduct and evaluate training to include front-end analysis, design of training courses, development of training program content and material, and, classroom/laboratory instruction. Interprets technical information and translates it into practical language for training and instruction. Confers with technical staff members to interpret technical requirements and verify training and instructional material. Conducts classroom/laboratory instruction. Develops and validates, and implements instruments measuring student achievement of learning/training objectives.

MINIMUM EDUCATION: Bachelor's Degree in vocational teaching, instruction, or education

Technical Writer/Editor

MINIMUM/GENERAL EXPERIENCE: Three years of related work experience.

FUNCTIONAL RESPONSIBILITY: Writes technical reports, brochures, and/or training manuals for internal documentation, customer reference, or publications. Analyzes technical literature available, writes descriptive copy, and verifies documentation with related departments. May coordinate the production and distribution of material.

MINIMUM EDUCATION: Bachelor's degree in a related field.

Junior Administrative Assistant

MINIMUM/GENERAL EXPERIENCE: One years of related work experience.

FUNCTIONAL RESPONSIBILITY: Provides administrative-type support to technical and management-level personnel, including project support in areas of program management, project control, report generation, scheduling and financial management. Participates in business process to support organizational improvement. This includes, but is not limited to assisting in, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, etc.

MINIMUM EDUCATION: High school diploma with vocational training desirable.

Note: DMS International reserves the right to make the following substitutions: 1) One year of education is equivalent of one year experience and 2) One year of experience is equivalent to one year of education.

SERVICE CONTRACT ACT MATRIX SCA MATRIX

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Junior Administrative Assistant	01613 – Word Processor III	05-2103 (Rev.-10)

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor, Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

**DATA MANAGEMENT SERVICES INC., DBA DMS INTERNATIONAL
LABOR CATEGORY RATES**

	12/16/10-	12/16/11-	12/16/12-	12/16/13-	12/16/14-
Labor Category	12/15/11	12/15/12	12/15/13	12/15/14	12/15/15
Sr. Subject Matter Expert/QA Consultant	\$199.50	\$205.60	\$211.90	\$218.38	\$225.06
Program Manager	\$153.51	\$158.21	\$163.05	\$168.04	\$173.18
Subject Matter Expert	\$144.63	\$149.06	\$153.62	\$158.32	\$163.16
Project Manager	\$119.70	\$123.36	\$127.14	\$131.03	\$135.04
Sr. Business Consultant	\$118.09	\$121.70	\$125.43	\$129.27	\$133.22
Sr. Systems Analyst	\$119.05	\$122.69	\$126.45	\$130.32	\$134.30
Database Specialist	\$94.47	\$97.36	\$100.34	\$103.41	\$106.57
Sr. QA Specialist	\$89.77	\$92.52	\$95.35	\$98.27	\$101.27
Business Process Developer	\$89.77	\$92.52	\$95.35	\$98.27	\$101.27
QA Specialist	\$69.82	\$71.96	\$74.16	\$76.43	\$78.77
Sr. Training Analyst/Instructor	\$68.90	\$71.01	\$73.18	\$75.42	\$77.73
Training Analyst/Instructor	\$59.78	\$61.61	\$63.49	\$65.44	\$67.44
Technical Writer	\$48.01	\$49.48	\$50.99	\$52.55	\$54.16
Jr. Administrative Assistant	\$35.69	\$36.78	\$37.91	\$39.07	\$40.26